QC Final Inspection Report

Purpose: Provide a clear, concise inspection report for multi-SKU orders, based on findings recorded during inspection using a checklist. Summary tables highlight results, while detailed sections focus only on issues.

1. PO & Inspection Overview

PO Number	
Supplier	
Factory Location	
Inspection Date	
Inspector	
Total Order Qty	
Total SKUs	
Inspection Type	

2. SKU Results Summary

SKU	Product	Sample Size	Critical	Major	Minor	Result

3. Sampling & AQL

Sampling Standard	
AQL Level (Critical / Major / Minor)	Critical: 0.0 / Major: 2.5 / Minor: 4.0
Acceptance Criteria	Batch is accepted if defects found are within AQL limits for each category based on sample size
Rejection Criteria	Batch is rejected if defects exceed AQL limits OR any critical defect is found

4. Key Issues & Defects (Only Failed / Conditional SKUs)

SKU	Defect Description	Severity	Qty	Photo Ref

5. Photo Evidence (Issues Only)

Photo Description	Reference

6. Overall Shipment Decision

Overall Result	
Shipment Allowed (Y/N)	
Summary of Issues	
Recommended Action	

7. Corrective & Preventive Actions (CAPA)

Issue	Action	Responsible / Timeline